

[Law Firm Letterhead]

[Date]

[Client Name]
[Address]
[City, State, Zip]

Legal Services Rendered

February 2, 2009
Initial office consultation with client. Discussed fact situation and relative merits of complaint. Agreed to and signed representation agreement. NO CHARGE.

February 3, 2009
Drafted Notice of Acceleration. (.5 hour)

February 16, 2009
Arranged for title search to determine any additional parties in interest. (.25 hour)

February 17, 2009
Drafted foreclosure Complaint and Notice of Lis Pendens. (1.0 hour)

February 26, 2009
Telephone conference with defendant's attorney re possibility of agreeing to conditional judgment for purposes of allowing additional time for refinancing. (.5 hour)

Total fee for legal services \$270.00

Costs Incurred

February 16, 2009
Title search w/AAA Corporate Services \$100.00

February 18, 2009
Filing fee - Complaint \$150.00
Service of Process \$75.00

Total costs incurred \$325.00

BALANCE IN TRUST ACCOUNT as of February 1, 2004..... \$1,500.00
TOTAL SERVICES AND COSTS for February, 2004..... \$595.00
DRAWN FROM TRUST ACCOUNT on February 27, 2009..... \$595.00
CURRENT BALANCE IN TRUST ACCOUNT..... \$905.00
AMOUNT DUE THIS STATEMENT..... \$0.00

Please contact this office immediately if you have any questions. Thank you!

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